

# Minutes for the South Portland Music Boosters' Meeting held on November 9, 2004

## A. Call to Order:

Dick Marcotte, President, opened the meeting on November 9, 2004 at 7pm and welcomed all those present (27 members were present along with 4 Music Directors).

## B. Minutes of September 2004 Meeting:

Since Jean Martin was not present at the meeting, a motion was made by Bob Libby and 2<sup>nd</sup> by John LaPointe to postpone the acceptance of the minutes for the September 2004 meeting to the January Music Boosters' Meeting. This motion was approved.

## C. Treasurer's Report by Lee Mortenson:

- o Mark Galbraith questioned Maine Grayhound Placement Service costs for Bingo. John LaPointe explained it was for trained Alumni.
- o Lee Mortenson explained the Net Monthly Income and Projections for the last 10 months (January, 2004-October, 2004).
- o A motion was made to accept this report by John LaPointe, 2<sup>nd</sup> by John Cross and approved.

## D. Bingo Report by John LaPointe:

- o John mentioned that the average number of patrons for the last 2 months were 189½ for September and 183¾ for October. The average over the summer was 160.
- o We have been receiving help from the Girls' Basketball Boosters on the 3<sup>rd</sup> week and the Boys' Lacrosse Boosters the 1<sup>st</sup> week.

This is a 3 month trial period for these organizations. Our goal is to staff Bingo each week with Music Boosters only.

- o He thanked the parents who worked during Marching Band season—those who worked their regular week and all others who worked multiple nights to help out.
- o The costs for additional Bingo help during Marching Band season was \$1,750.
- o Theresa Libby has resigned as a volunteer caller. Thank you Theresa for your commitment and help. The Volunteer Coordinator (Marie Cross) will help fill this position.
- o There will be no Bingo on Christmas BUT there will be Bingo on New Year's Day. Bob Libby questioned on whether or not we still need to pay rent for Christmas—John will check into this matter.
- o John will be purchasing gift certificates for Thanksgiving and Christmas to have a drawing for the Bingo patrons.
- o A motion was made by Marie Cross to accept this report and was 2<sup>nd</sup> by Mark Galbraith and approved.

## E. Special Events by Kammy Marcotte:

- o The Marching Band Banquet is scheduled for November 14<sup>th</sup>.
- o We will be hosting the spring MBDA Jazz Festival.
- o The Marching Band will be marching in the Veterans' Day Parade on November 11<sup>th</sup>.

## F. Membership by Bob Libby:

- o Discussed the website including the calendar info. Bob would love information for the website such as articles; letters from parents and Music Directors;
- o He attended the 5<sup>th</sup> grade band meeting (147 new 5<sup>th</sup> grade band students—out of 210 5<sup>th</sup> students).
- o Bob did a "music" slide show on channel 3.
- o He is working on slide show for this year's Marching Band season using a video loaned by a parent.
- o He has sent some of these pictures to the middle schools.
- o Bob mailed a letter to all Marching Band families.
- o He would like to compile a CD of music performed by students. Craig mentioned there might be copy-right issues. (He'll check into)
- o Theresa Libby resigned a Co-VP of Membership. Marie Cross (Volunteer Coordinator) will work with Bob on finding someone else to help him. Thanks Theresa for your contribution in this area also.
- o John LaPointe asked Bob if he could place an area on the website that would give instructions to anyone who might be interested in making donations to the Music Boosters.
- o A motion was made by Lee Mortenson to accept this report and was 2<sup>nd</sup> by Randy Libby and approved.

## G. Old Business:

- o Bob Libby suggested adding Marie Cross, Volunteer Coordinator, to future Music Boosters' meetings to make a report.
- o Marie Cross mentioned that at the September 2004 meeting the Color Guard was granted \$4490—she reported that the Color Guard expenses came in under budget due to support and help from others.

## H. New Business:

- o President Marcotte thanked Theresa Libby for all her involvement. This motion was accepted by Bob Libby and 2<sup>nd</sup> by Lee Mortenson and approved.

- John LaPointe asked if \$200 could be added to the budget requests for the Thanksgiving and Christmas gift certificates for the Bingo patrons. A motion was made by Mark Galbraith to accept this request, 2<sup>nd</sup> by Bob Libby and was approved.
- The budget requests for instruments:
  - Mahoney       $\frac{1}{4}$  size Tuba  
Yamaha Oboe  
Bass Clarinet  
\$5,650 Projected Costs

Memorial      Baritone Horn  
French Horn  
Tenor Sax  
Trombone  
Bass Clarinet  
\$6,190 Projected Costs

High School      2 Tenor Saxes  
Bass Clarinet  
\$3,866 Projected Costs

President Marcotte mentioned he would check with American Music for bulk rate prices. A motion was made to grant the requests for instruments up to \$15,706 by John LaPointe, 2<sup>nd</sup> by Bob Libby and approved. (The instruments will be purchased through the school.)

- The budget request for Stipend for Marching Band Staff: \$2,000 for 4 additional staff members who helped out during the Marching Band season. A motion was made to grant the request by Mark Galbraith, 2<sup>nd</sup> by Kammy Marcotte and approved. (Lee Mortenson will give the money to the school and Craig Skeffington will reimburse the staff thru the school's account.)
- The budget request for the Wind Ensemble Florida Trip:
  - Craig Skeffington described the last trip made to Florida with the Jazz Ensemble in 2001 when the band won the National Championship. The Wind Ensemble (62 students) has the opportunity to participate in the spring at the "Musicfest and Magic Music Days" in Orlando 4/13-4/17.
    - Jeanne Crocker presented this trip to the School Board at their meeting last night and received their approval.
    - The last quote received for this trip was \$845 per person. Theresa Libby questioned "trip protection insurance coverage" should the airline cancel flights; medical issues; etc. This was being looked into.
    - Would like to have 15 chaperones for this trip-after much discussion, it was decided to have a maximum of up to 15 chaperones (this was the amount presented to the School Board).
    - Fundraisers will be happening to help students with the costs. The cookie dough fundraiser raised approximately \$5,000. John LaPointe mentioned to come to the Bingo Patrons with fundraisers also.
    - It was mentioned to include all this info on the Music Boosters' website.
  - Lee Mortensen mentioned that in the past the Music Boosters' have funded up to  $\frac{1}{2}$  of the total trip costs for students and chaperones. He explained that the Trip Designated Account is currently at \$12,000 and the Undesignated Account is at \$17,000.
  - An amendment was made to the original motion to include that the students fill out a scholarship request for that will include parental contact information. This amendment was approved. A letter would be sent home to each Wind Ensemble student outlining the trip costs including the Music Boosters' contribution and request information needed when a student completes an application for a Music Camp scholarship.
  - After much discussion, a motion was made to contribute  $\frac{1}{2}$  of the costs for each student and chaperone up to a maximum of \$32,500 by Mark Galbraith, 2<sup>nd</sup> by Randy Libby and approved.